

# Chireno ISD

## Staff Development / Comp Day Approval and Verification Form 2008 - 2009

**Directions for Completing this form:**

1. Complete Section 1 and give to your building principal for approval.
2. Take the approved form with you to the workshop and have the workshop presenter complete Section 2.
3. Give the fully completed staff development form to your building secretary.
4. Send copy to business office.

**Section 1. Workshop Approval (To be completed by Staff Member and approved by Principal prior to attending workshop)**

**Name:**

**Campus:**

<b>Date / Time of Workshop:</b>	<b>Date / Time of Workshop:</b>	<b>Date / Time of Workshop:</b>
<b>Title of Workshop:</b>	<b>Title of Workshop:</b>	<b>Title of Workshop:</b>
<b>Location of Workshop:</b>	<b>Location of Workshop:</b>	<b>Location of Workshop:</b>
<b>Relevance of Workshop to your Teaching Field / Job Assignment:</b>	<b>Relevance of Workshop to your Teaching Field / Job Assignment:</b>	<b>Relevance of Workshop to your Teaching Field / Job Assignment:</b>
<b>Principal's Signature:</b>	<b>Principal's Signature:</b>	<b>Principal's Signature:</b>

**Section 2. Workshop Verification (To be completed by workshop presenter)**

I hereby verify that the above named Chireno ISD staff member successfully completed the referenced workshop.	I hereby verify that the above named Chireno ISD staff member successfully completed the referenced workshop.	I hereby verify that the above named Chireno ISD staff member successfully completed the referenced workshop.
Signature:	Signature:	Signature:
Date:	Date:	Date: