

# Chireno ISD

## Employment Application for Professional Personnel

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

### Personal Data

Date of Application \_\_\_\_\_ Social Security No. \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Initial

Current Address \_\_\_\_\_

Street/Box City State Zip Code

Other address where you may be reached \_\_\_\_\_

Work Phone No. \_\_\_\_\_ Home Phone No. \_\_\_\_\_

Name used on records if different from present name \_\_\_\_\_

(To be used for reference checks)

### Position Data

Position for which you are applying \_\_\_\_\_

Credentials included with application:

- Resume
- All teaching and professional certificates (front and back, if appropriate)
- All transcripts showing degrees

Date Available \_\_\_\_\_

Former \_\_\_\_\_ ISD Employee: Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, give dates of employment: \_\_\_\_\_

### Education/Training

Schools Attended: List all applicable information.

Name of School and Location	Course of Study Major/Minor Fields	Diploma, Degree, Or Certificate	Year Graduated (College Only)

## Certification

Type of certificate held now:

- None
- Valid Texas
- Valid other state \_\_\_\_\_
- Emergency (Texas)
- Texas one-year certificate: Expiration date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_
- Texas temporary administrative: Expiration date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Areas of specialization:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Administrator                      | <input type="checkbox"/> All level art                         | <input type="checkbox"/> Vocational (specify):<br>_____ |
| <input type="checkbox"/> Superintendent                     | <input type="checkbox"/> All level health and PE               | <input type="checkbox"/> Nurse                          |
| <input type="checkbox"/> Principal                          | <input type="checkbox"/> All level music                       | <input type="checkbox"/> Visiting teacher               |
| <input type="checkbox"/> Mid-management administrator       | <input type="checkbox"/> Librarian                             | <input type="checkbox"/> Supervisor                     |
| <input type="checkbox"/> Elementary                         | <input type="checkbox"/> Counselor                             | <input type="checkbox"/> Other (specify):<br>_____      |
| <input type="checkbox"/> Elementary and kindergarten        | <input type="checkbox"/> Special education (specify):<br>_____ |   |
| <input type="checkbox"/> Secondary (junior and senior high) |  |   |

## Teaching Experience

List teaching experience beginning with the most recent years.

Name of School and Location	Type of Assignment	Dates Taught	Reason for Leaving

## Other Work Experience

Please provide a complete listing of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Please attach resume, if available.

School District/Firm Name	Position/Title	Dates Employed	Reason for Leaving

## Professional Data

Omit references to organizations that would reveal race, age, ethnic origin, or religious persuasion.

- Publications/articles \_\_\_\_\_

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- Seminars/workshops conducted \_\_\_\_\_

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- Other related professional activities \_\_\_\_\_

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## General Information

- Do you have a relative who is a member of the \_\_\_\_\_ ISD Board of Education?
  - Yes
  - No If yes, please give the name of relative and relationship: \_\_\_\_\_

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- Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)?
  - Yes
  - No If yes, please state where, when and the nature of the offense: \_\_\_\_\_

(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, data, and relationship between the offense and the position for which you are applying.)

## References

Please list below references that may be contacted regarding your work history. Please include all managers/ Supervisors at the last employing organizations who evaluated or supervised your performance.

Full Name of Reference	School District/ Firm Name	Mailing Address	Position/Title	Area Code/ Phone No.

# Criminal History Record

The Chireno Independent School District is authorized by state law to obtain criminal history record information on all applicants for employment with the District (Texas Education Code 21.083)

I understand that the information set forth below will be used by the district for the purpose of obtaining criminal history record information and that the District will use this information to determine my eligibility for employment with the District.

I also understand that the School District will not further disseminate the information contained in the criminal history record, except as such further dissemination may be required by federal or state law or regulation.

I further understand and acknowledge that by state law a School District may discharge an employee if the District obtains information of an employee's conviction of a felony or of a misdemeanor involving moral turpitude that the employee did not disclose to the District. By state statute, an employee discharged under this section of the law, 22.085 of the Texas Education Code, is considered to have been discharged for misconduct for purposes of 207.044 of the Texas Labor Code.

I authorize the Chireno Independent School District to obtain and to use criminal history record information in accordance with the terms of this authorization.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Full Name \_\_\_\_\_  
(Print)                      Last                                      First                                      Middle

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Place of Birth \_\_\_\_\_

Sex: Male \_\_\_ Female \_\_\_\_\_ Ethnicity: Black \_\_\_\_\_ White/Other \_\_\_\_\_

This form will be removed from the application and filed separately in the Personnel Office

## Verification

I hereby affirm that all information provided in the application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing same to you.

I understand that the district is required by Texas Education Code § 21.917 to obtain criminal history record information on applicants selected for employment.

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed \_\_\_\_\_ days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

